**LCS PTO Meeting Minutes**

*February 19, 2014 10-11am*

*LCPC Annex 2*

**Attendance:**

Zaida Harrison, Pam Haviland, Karen Feringa, Heather Watson Kramer, Davenie Periera and Susan Gibbons

**Review of Minutes**

The minutes were reviewed. Zaida Harrison made a motion to approve the minutes. Pam Haviland seconded the motion. All voted in favor.

**Financial Reports**

Pam Haviland and Karen Feringa provided a report on the month’s financial documents. The board reviewed the documents. Karen Feringa reported that the Father Daughter Dance has resulted in a surplus that will be used toward supplies for the next year. Halloween expenses were slightly over and a deposit was made for the Spring Social. A separate Retirement and Bereavement Fund will be created for gifts utilizing PTO funds for a person, staff or child, within the school, subject to electronic vote. For occasions related to person’s outside of the school related to someone within the school a gift will be made from the members of the PTO Board. Zaida Harrison made a motion to approve the financial reports. Davenie Periera seconded the motion. All voted in favor.

**New Business**

*Teachers Tickets for Spring Social*- In the past there has been a raffle for teacher tickets. Two tickets will be given to teachers and two tickets will be given to Dr. Pecoraro and Dr. Oliver. The committee will organize the raffle.

*Mother Son Bowling prizes*- Ten baskets will be awarded as door prizes. Two have been donated to date. Eight more baskets are needed.

*Cultural Arts Week*- The budget was approved for Cultural Arts Week for the crafts. Davenie Periera has sent an email to solicit volunteers. The budget will need to be increased for food by $200. Susan Gibbons made a motion, Pam Haviland seconded the motion. All voted in favor.

The meeting was adjourned by Zaida Harrison at 11am.